

Same-Visit Contraception Implementation Checklist



Use this checklist to implement (or streamline) provision of the full range of contraceptive methods during the same visit your client first requests contraception.

STOCK: Stock devices and make supplies readily available.

- Stock the full range of methods, including at least one of each provider-dependent method (*i.e., hormonal intrauterine device [IUD], copper IUD, implant, and injectable*).
- Keep supplies for IUD and implant insertions and removals in exam rooms.
- Utilize 340B pricing and other discounts to obtain lower-cost supplies.
- Develop a system to maintain sufficient stock of contraceptive methods.

SYSTEMS: Adjust systems to ensure efficient and sustainable service delivery.

- Adopt a policy that supports same-visit provision of all methods.
- Eliminate designated appointment slots for IUD and implant insertions.
- Make adjustments to the schedule if necessary (*e.g., block appointments, eliminate double booking, use one appointment length*) to enable flexibility for same-visit provision.
- Make changes as necessary to clinic workflow (*e.g., reduce number of client stops, eliminate duplication of effort, increase efficiency of client flow*) to ensure same-visit integration does not increase client cycle time.
- Track claims data and conduct quality assurance of coding and billing to ensure adequate reimbursement of same-visit services.

STAFF: Engage, train, and support all staff.

- Cultivate staff buy-in for same-visit provision (*e.g., by sharing how same-visit provision impacts client access, engaging staff in improvement strategies, sharing success stories*).
- Train staff on current standards of care related to the provision of contraceptive services (*e.g., Quality Family Planning, Selected Practice Recommendations, Medical Eligibility Criteria, Sexually Transmitted Diseases Treatment Guidelines*).
- Train clinicians to insert and remove the full range of LARC methods.
- Train front-desk, nursing, and other staff with client contact on the agency's policy and procedures for same-visit services.
- Give front desk staff suggested language to use when responding to clients' frequently asked questions regarding same-visit services.
- Post Quick Start job aids in exam rooms.
- Train staff who are responsible for billing and coding on how to code accurately, including the use of coding modifiers, for reimbursement of same-visit services.



For related tools and tips, see
[Same-Visit Contraception: An Implementation Guide for Family Planning Providers](#)



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Updated July 2018