*[INSERT AGENCY NAME AND LOGO]*

**FAMILY PLANNING PROGRAM POLICY AND PROCEDURES**

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| 2.7 Provision of Family Planning and Related Services All projects must provide for medical services related to family planning (including physician’s consultation, examination, prescription, and continuing supervision, laboratory examination, contraceptive supplies) and referral to other medical facilities when medically necessary, consistent with the prohibition on referral for abortion as a method of family planning in 42 CFR 59.14(a), and provide for the effective usage of contraceptive devices and practices (42 CFR 59.5(b)(1)).  This includes, but is not limited to emergencies that require referral. Efforts may be made to aid the client in finding potential resources for reimbursement of the referral provider, but projects are not responsible for the cost of this care. | |
| **Policy Title** | **Provision of Family Planning and Related Services** |
| **Effective Date** |  |
| **Revision Dates** |  |
| **Review Due Date** |  |
| **References** | Code of Federal Regulations 42 CFR 59.14(a) and 59.5 (b)(1)  <https://www.ecfr.gov/cgi-bin/text-idx?SID=c1cbd72e13f7230f1e8328fa52b57899&mc=true&node=sp42.1.59.a&rgn=div6#se42.1.59_15> |
| **Approved by Signature** |  |
| **Approved Date** |  |

**Purpose:** The purpose of this policy is to describe ***(insert Agency Name)*** process for ensuring grantee and subrecipient compliance with the requirement that projects must provide for medical services related to family planning (including physician’s consultation, examination, prescription, and continuing supervision, laboratory examination, contraceptive supplies) and referral to other medical facilities when medically necessary, consistent with the prohibition on referral for abortion as a method of family planning in 42 CFR 59.14(a), and provide for the effective usage of contraceptive devices and practices.

**Policy:** *[Agency may want to include the following]*

* Male and female clients served by the project, including adolescents, will be provided the following services, as appropriate: a broad range of contraceptives, including natural family planning methods and other fertility awareness based methods; pregnancy testing and counseling; services to assist with achieving pregnancy; basic infertility services; STD services; and preconception health services.
* Breast and cervical cancer screening will be available on-site or by referral to female clients.

**Procedure:** *[Agency may want to include the following]*

* Location of clinical protocols that document the services referenced in this policy are provided.
* Description of collaborative agreements with relevant referral agencies including: emergency care, HIV/AIDS care and treatment providers, infertility specialists, primary care and chronic care management providers.
* Grantee’s process for monitoring subrecipients and service sites to ensure compliance with this requirement.
* How staff will be trained and updated on changes to this policy.
* How staff can access this policy (location of paper/electronic version(s)).